

STATISTICS ACT
(Cap. 17:01)

STATISTICS (NATIONAL LITERACY SURVEY) REGULATIONS, 1993
(Published on 30th April, 1993)

ARRANGEMENT OF REGULATIONS

REGULATION

1. Citation
2. Authorization to conduct a survey
3. Purpose of survey
4. Conduct of survey

SCHEDULE

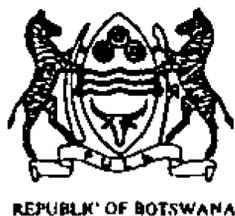
IN EXERCISE of the powers conferred on the Minister of Finance and Development Planning by section 15 of the Statistics Act, the following Regulations are hereby made —

- | | |
|--|-----------------------------------|
| 1. These Regulations may be cited as the Statistics (National Literacy Survey) Regulations, 1993. | Citation |
| 2. The Government Statistician may direct any authorized officer to conduct a survey on the literacy levels and patterns of members of households in Botswana in accordance with these Regulations. | Authorization to conduct a survey |
| 3. The purpose of the survey is to assess the degree and patterns of literacy in the country in order to determine the extent to which the basic objectives of the education policy have been achieved. | Purpose of survey |
| 4. The authorized officers may ask every person interviewed, for purposes of the survey, such questions as may be necessary to obtain, of that person, the information contained in the questionnaires set out in the Schedule to these Regulations. | Conduct of Survey |

SCHEDULE

CONFIDENTIAL

BLS-1



REPUBLIC OF BOTSWANA
 CONTINUOUS HOUSEHOLD INTEGRATED PROGRAMME OF SURVEYS (CHIPS)
Central Statistics Office
BOTSWANA LITERACY SURVEY (1993)

HOUSEHOLD QUESTIONNAIRE

IDENTIFICATION	
DISTRICT	NAME/CODE _____
LOCALITY	NAME/CODE _____
VILLAGE	NAME/CODE _____
STRATUM	NUMBER
PSU/BLOCK	NUMBER
EA	NUMBER
DWELLING	NUMBER
HOUSEHOLD	NUMBER

	INTERVIEWER'S VISITS			INTERVIEW STATUS
	1	2	3	FINAL VISIT
DATE				
NAME				INTERVIEWER'S CODE <input type="checkbox"/> <input type="checkbox"/>
RESULTS *				RESULT CODE <input type="checkbox"/>
NEXT VISIT: DATE				TOTAL VISITS <input type="checkbox"/>
TIME				

<p>* RESULT CODES</p> <ol style="list-style-type: none"> 1. Completed 2. Household present but resp. not at home 3. Household absent night before interview 4. Postponed 5. Refused 6. Dwelling vacant or address not dwelling 7. Dwelling destroyed 8. Dwelling not found 9. Other <p align="center">(Specify)</p>	<p>TOTAL NUMBER OF PERSONS IN HOUSEHOLD <input type="checkbox"/> <input type="checkbox"/></p> <p>TOTAL ELIGIBLE MEMBERS OF THE HOUSEHOLD <input type="checkbox"/> <input type="checkbox"/></p> <p>If lost send to:</p> <p align="center">Central Statistics Office Private Bag 0024 Gaborone</p> <p>Or nearest District Commissioner's Office.</p>
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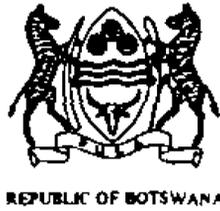
	FIELD EDITED	OFFICE EDITED	KEYED	KEYED
NAME				<input type="checkbox"/> <input type="checkbox"/>
DATE				

ALL PERSONS				ALL PERSONS AGED 5 YEARS AND OVER				ALL PERSONS AGED 12 YEARS AND OVER				ALL PERSONS AGED 12 YEARS AND OVER					
				EDUCATION				ECONOMIC ACTIVITY									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
No.	NAMES OF ALL HOUSEHOLD MEMBERS	RELATION- SHIP TO HOUSE- HOLD HEAD	SEX	AGE IN YEARS	COUNTRY OF CITIZENSHIP	FOR THOSE CURRENTLY AT- TENDING SCHOOL	FOR THOSE WHO HAVE LEFT SCHOOL	FOR THOSE WHO NEVER ATTENDED	FOR THOSE WHO HAVE LEFT SCHOOL OR WHO NEVER ATTENDED		MARRIED	ECONOMIC ACTIVITY		OCCUPATION	INDUSTRY	RELI- GIOUS AFFILIATION	
						What is the main reason for leaving school? 1 Yes, attending (Go To Q9) 2 Yes, left school (Go To Q9) 3 No, never attended (Go To Q10) 4 Not Known (Go To Q13)	What level or grade is being completed? 1 Use codes given on panel at bottom of page If aged 12+ (Go To Q12) If aged < 12 (Go To Q17)	What was the highest level or grade that was completed? 1 Use codes given on panel at bottom of page (Go To Q11)	What is the main reason for never attending? 1 No school in area 2 Distance 3 Too expensive 4 Poor weather 5 Other disability 6 No school in area 7 Ill health 8 Religious beliefs 9 Parents working 10 Working at home 11 Not interested 12 Looking after child 13 Don't know the reason 14 Not Known 15 Other (specify)	1a How long (in years) did you attend a full-time course of at least 3 months (part-time)? 1 Yes, Attending (Go To Q11(a)) 2 Yes, Left (Go To Q11(b)) 3 No (Go To Q13) 4 Unknown (Go To Q13)		1b Describe type of course and state the grade or level completed.	1a Married 1b Living Together 1c Never Married 1d Separated 1e Divorced 1f Widowed 1g Not Known				1a During the year 20 days did you work for pay? 1 Yes, as an employee (Go To Q13) 2 Yes, for self (Go To Q13) 3 No (Go To Q14) 4 Not Known (Go To Q17)
01																	01
02																	02
03																	03
04																	04
05																	05
06																	06
07																	07
08																	08
09																	09
10																	10
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20																	20
21																	21
22																	22
23																	23
24																	24

CODES FOR LEVEL OF EDUCATION		
Primary	Secondary	Tertiary
01 Student 1	01 Form 1	01 Year 1
02 Student 2	02 Form 2	02 Year 2
03 Student 3	03 Form 3	03 Year 3
04 Student 4	04 Form 4	04 Year 4
05 Student 5	05 Form 5	05 Year 5
06 Student 6	06 Form 6	06 Form 6 or over
07 Student 7	07 Don't Know	07 Don't Know
08 Don't Know		

CODES FOR LEVEL OF COURSE	
01 Not Completed	08 National Craft Certificate
02 Trade Test C	09 City & Guilds Technician Stage 1
03 Trade Test B	10 City & Guilds Technician Stage 2
04 Trade Test A	11 City & Guilds Technician Certificate
05 Elementary Certificate	12 Degree
06 Intermediate Certificate	13 Other
07 Advanced Certificate	14 Don't Know
08 Diploma	
09 High National Certificate	

COMMENT BOX



REPUBLIC OF BOTSWANA
 CONTINUOUS HOUSEHOLD INTEGRATED PROGRAMME OF SURVEYS (CHIPS)
Central Statistics Office
BOTSWANA LITERACY SURVEY (1993)

INDIVIDUAL QUESTIONNAIRE

IDENTIFICATION	
DISTRICT	NAME/CODE _____
LOCALITY	NAME/CODE _____
VILLAGE	NAME/CODE _____
STRATUM	NUMBER _____
PSU/BLOCK	NUMBER _____
EA	NUMBER _____
DWELLING	NUMBER _____
HOUSEHOLD	NUMBER _____
NAME AND LINE NUMBER OF RESPONDENT _____	

	INTERVIEWER'S VISITS			INTERVIEW STATUS
	1	2	3	FINAL VISIT
DATE				
NAME				INTERVIEWER'S CODE <input type="text"/>
RESULTS*				RESULT CODE <input type="text"/>
NEXT VISIT: DATE				
TIME				TOTAL VISITS <input type="text"/>

*** RESULT CODES**

1. Completed
2. Not at Home/Not available for interview
3. Postponed
4. Refused
5. Partly Completed
6. Other

If lost send to:

Central Statistics Office
 Private Bag 0024
 Gaborone

or nearest District Commissioner's Office.

	FIELD EDITED	OFFICE EDITED	KEYED	KEYED
NAME				<input type="text"/>
DATE				<input type="text"/>

NO	QUESTIONS AND FILTERS	RESPONSE CATEGORIES	SKIP TO
1.	How old are you?	<input type="text"/> (If less than 12 or greater than 65)	END INTERVIEW
2.	What is the country of your citizenship?	Botswana 1 Other 2	3. END INTERVIEW
3.	Sex	Male 1 Female 2	
4.	Have you ever attended formal school?	Yes, Attending 1 Yes, Left 2 Never 3	END INTERVIEW 5. 8.
5.	What level did you complete? Primary 10, 11, 12, 13, 14, 15, 16, 17, 19 Secondary 21, 22, 23, 24, 25, 26, 29 Tertiary 31, 32, 33, 34, 35, 39	<input type="text"/> (If 15 or greater)	END INTERVIEW
6.	How long is it since you left school?	Less than 1 year 1 1 - 2 years 2 3 - 4 years 3 5 years and over 4	
7.	What is the main reason you left school?	Goal achieved 01 Lack of money 02 Lost interest 03 Helping at home 04 Parents not interested 05 Ill-health 06 Distance 07 Pregnacy 08 Couldn't Cope 09 Too young to understand 10 Looking after cattle 11 Other (Specify)	9.
8.	What is the main reason you never attended school?	Distance 01 High Fees 02 Leg(s), arms(s), finger(s) disability 03 Blindness/Poor eyesight 04 Deafness/Poor hearing 05 No school in the area 06 Ill-health 07 Religious beliefs 08 Parents unwilling 09 Helping at home 10 Looking after cattle 11 Not interested 12 Other (Specify)	
9.	Have you ever attended any literacy classes? (Probing instruction to clarify literacy)	Yes, Attending 1 Yes, Attended 2 No, Never 3	10. 14 19
10.	Which literacy classes are you attending?	National Literacy Classes 1 Mine Literacy Classes 2 Prisons/Reformatory Classes 3 Other (Specify)	11. 12.

NO	QUESTIONS AND FILTERS	RESPONSE CATEGORIES	SKIP TO
11.	What level are you currently doing?	Prima 1..... 1 Prima 2..... 2 Prima 3..... 3 Prima 4..... 4 Prima 5..... 5	
12.	In the last 30 days how many times did you attend?		
13.	For how long have you been attending?	Less than 1 year..... 1 1-2 years..... 2 More than 2 years..... 3	→ 16.
14.	Which literacy classes did you attend last?	National Literacy Classes..... 1 Mine Literacy Classes..... 2 Prisons/Reformatory Classes..... 3 Other _____ (Specify)	→ 14(a). → 15
14(a)	What level did you complete?	Prima 1..... 1 Prima 2..... 2 Prima 3..... 3 Prima 4..... 4 Prima 5..... 5	
15.	For how long did you attend?	Less than 1 year 1 1 - 2 years 2 More than 2 years 3	
16.	During this period did you miss any lessons?	Yes..... 1 No 2	→ 17. → 18.
17.	What is the main reason you missed lessons?	Family Problems 1 Ill-health 2 Tired 3 Job demands 4 Distance 5 Lack of interest 6 No instructor/teacher 7 Other _____ (Specify)	
18.	Why do you think it is important to read and write?	Not important..... 1 Get a job 2 Get a better job 3 Better communication skills 4 Knowledge sake 5 Other _____ (Specify)	→ 20.
19.	What is the main reason you never attended literacy classes?	Already literate 01 Too old 02 Lack of time 03 No facilities..... 04 Didn't know existed 05 Parents not interested..... 06 Distance 07 Job demands..... 08 Physical Disabilities..... 09 Ill-health..... 10 Not interested..... 11 Other _____ (Specify)	

NO.	QUESTIONS AND FILTERS	RESPONSE CATEGORIES	SKIP TO
20.	Can you speak Setswana?	Yes 1 No 2	1 → 21. 2 → 36.
21.	How well do you speak Setswana?	Well 1 Not well 2	
22.	Can you read in Setswana?	Yes 1 No 2	1 → 23. 2 → 26.
23.	How well can you read in Setswana?	Well 1 Not well 2	
24.	What do you most often read in Setswana?	Nothing 1 Newspapers 2 Novels 3 Text books 4 Religious books 5 Comics/story books 6 Other _____ (Specify)	1 → 25. 2-6 → 29.
25.	Why do you never read anything in Setswana?	Nothing to read 1 Lack of time 2 Lack of interest 3 Cannot read Setswana well... 4 Poor eyesight 5 Other _____ (Specify)	1-5 → 29.
26.	Do you want to learn to read in Setswana?	Yes 1 No 2	1 → 28. 2 → 27.
27.	Why don't you want to learn to read in Setswana?	Too Old..... 1 Lack of time 2 Lack of interest 3 School too far 4 No facilities 5 Poor eyesight/Blindness..... 6 Poor hearing 7 Other Physical disability 8 Other _____ (Specify)	1-8 → 36.
28.	How do you plan to learn to read in Setswana?	No plan yet 1 National Literacy Classes 2 Mine Literacy Classes 3 Other _____ (Specify)	1-3 → 30.
29.	Can you write in Setswana?	Yes 1 No 2	1 → 33. 2 → 30.
30.	Do you want to learn to write in Setswana?	Yes 1 No 2	1 → 32. 2 → 31.

NO	QUESTIONS AND FILTERS	RESPONSE CATEGORIES	SKIP TO
31.	Why don't you want to learn to write in Setswana?	Too old..... 1 Lack of time 2 Lack of interest 3 School too far 4 No facilities 5 Poor eyesight/Blindness..... 6 Poor hearing 7 Other Physical disability 8 Other _____ (specify)	→ 36.
32.	How do you plan to learn to write in Setswana?	No plan yet 1 National Literacy Classes 2 Mine Literacy Classes 3 Other _____ (Specify)	→ 36.
33.	How well can you write in Setswana?	Well 1 Not well 2	
34.	What do you most often write in Setswana?	Nothing..... 1 Letters 2 Work related matters 3 Other _____ (specify)	→ 35 → 36.
35.	Why do you never write anything in Setswana?	Cannot write Setswana well ... 1 Nothing to write 2 Nobody to write to 3 Lack of time 4 Lack of interest 5 Other _____ (specify)	
36.	Can you speak English?	Yes 1 No 2	→ 37. → 52.
37.	How well do you speak English?	Well 1 Not Well 2	
38.	Can you read in English?	Yes 1 No 2	→ 42. → 39.
39.	Do you want to learn to read in English?	Yes No	→ 41. → 40.
40.	Why don't you want to learn to read in English?	Too old..... 1 Lack of time 2 Lack of interest 3 School too far 4 No facilities 5 Poor eyesight/Blindness..... 6 Poor hearing 7 Other Physical disability 8 Other _____ (specify)	→ 53.

NO	QUESTIONS AND FILTERS	RESPONSE CATEGORIES	SKIP TO
41.	How do you plan to learn to read in English?	No plan yet 1 National Literacy Classes 2 Mine Literacy Classes 3 Other _____ (Specify)	→ 46.
42.	How well can you read in English?	Well 1 Not Well 2	
43.	What do you read most often in English?	Nothing 1 Newspapers 2 Novels 3 Text books 4 Religious books 5 Comics/story books 6 Other _____ (Specify)	→ 44. → 45.
44.	Why do you never read anything in English?	Nothing to read 1 Lack of time 2 Lack of interest 3 Cannot read English well 4 Poor eyesight 5 Other _____ (specify)	
45.	Can you write in English?	Yes 1 No 2	→ 49. → 46.
46.	Do you want to learn to write in English?	Yes 1 No 2	→ 48. → 47.
47.	Why don't you want to learn to write in English?	Too old..... 1 Lack of time 2 Lack of interest 3 School too far 4 No facilities 5 Poor eyesight/Blindness..... 6 Poor hearing 7 Other Physical disability 8 Other _____ (Specify)	→ 55.
48.	How do you plan to learn to write in English?	No plan yet 1 National Literacy Classes 2 Mine Literacy Classes 3 Other _____ (Specify)	
49.	How well can you write in English?	Well 1 Not well 2	

NO	QUESTIONS AND FILTERS	RESPONSE CATEGORIES	SKIP TO
50.	What do you most often write in English?	Nothing 1 Letters 2 Work related matters 3 Other _____ (Specify)	→ 51. → 52.
51.	Why do you never write anything in English?	Cannot write English well 1 Nothing to write 2 Nobody to write to 3 Lack of time 4 Lack of interest 5 Other _____ (Specify)	
52.	Look at Q22: Read Setswana? Yes No Not applicable	1 2 3	→ 53. → 58. → 58.
53.	Look at Q38: Read English? Yes No Not applicable	1 2 3	→ 54. → 58. → 58.
54.	In which language do you prefer to read in, Setswana or English? Setswana 1 English 2 No preference..... 3		
55.	Look at Q29: Write Setswana? Yes No Not applicable	1 2 3	→ 56. → 58. → 58.
56.	Look at Q45: Write English? Yes No Not applicable	1 2 3	→ 57. → 58. → 58.
57.	In which language do you prefer to write in, Setswana or English?	Setswana 1 English 2 No preference..... 3	
58.	Do you work for payment either in cash or in kind?	Yes, for someone else 1 Yes, for self 2 No 3	→ 59. → 59. → 71.
59.	What type of work do you do? (Use at least two words to describe the main type of work)	_____ _____ _____	
60.	What is the MAIN product, service or activity of your place of work?	_____ _____ _____	

NO	QUESTIONS AND FILTERS	RESPONSE CATEGORIES	SKIP TO
61.	Look at Q52: Read Setswana?		
	Yes	1	62.
	No	2	66.
	Not applicable	3	66.
62.	Look at Q55: Write Setswana?		
	Yes	1	63.
	No	2	64.
63.	In order to get your current job, was it important to know how to read and write Setswana?	Yes	1 → 65.
		No	2 → 64.
64.	In order to get your current job, was it important to know how to read Setswana?	Yes	1
		No	2
65.	How often do you use these skills at work?	Regularly	1
		Sometimes	2
		Never	3
66.	Look at Q53: Read English?		
	Yes	1	67.
	No	2	71.
	Not applicable	3	71.
67.	Look at Q56: Write English?		
	Yes	1	68.
	No	2	69.
68.	In order to get your current job was it important or not to know how to read and write English?	Yes	1 → 70.
		No	2 → 69.
69.	In order to get your current job was it important or not to know how to read English?	Yes	1
		No	2
70.	How often do you use these skills at work?	Regularly	1
		Sometimes	2
		Never	3
71.	Look at Q52: Read Setswana?		
	Yes	1	
	No	2	
72.	Look at Q53: Read English?		
	Yes	1	
	No	2	
73.	Look at Q55: Write Setswana?		
	Yes	1	
	No	2	
74.	Look at Q56: Write English?		
	Yes	1	
	No	2	
75.	If Q71 is "1" administer Setswana reading test. Test done?	Yes	1 → 76.
		No	2 → 80.(a)
76.	If Q73 is "1" administer Setswana writing test. Test done?	Yes	1 → 77.
		No	2 → 80.(b)
77.	If Q72 is "1" administer English reading test. Test done?	Yes	1 → 78.
		No	2 → 80.(c)
78.	If Q74 is "1" administer English writing test. Test done?	Yes	1 → 79.
		No	2 → 80.(d)
79.	If Q71 and Q73 are both "1" administer numeracy test and if Q72 and Q74 are both "1" administer numeracy test. Otherwise end interview. Test done?	Yes	1 → 81.
		No	2 → 80.(e)

NO	QUESTIONS AND FILTERS	RESPONSE CATEGORIES	SKIP TO
80.	Reasons for not applying tests.		
	(a) Setswana reading test:	Can't read 1 Refused 2 Unwell 3 Other _____ (Specify)	} } } } → Q76
	(b) Setswana writing test:	Can't write 1 Refused 2 Unwell 3 Other _____ (Specify)	} } } } → Q77
	(c) English reading test:	Can't read 1 Refused 2 Unwell 3 Other _____ (Specify)	} } } } → Q78
	(d) English writing test:	Can't write 1 Refused 2 Unwell 3 Other _____ (Specify)	} } } } → Q79
	(e) Numeracy test:	Can't read 1 Refused 2 Unwell 3 Other _____ (Specify)	} } } } → Q81
81.	END OF INTERVIEW		

MADE this 19th day of April, 1993.

F.G. MOGAE,
 Minister of Finance and
 Development Planning

L217/150 IV